



Bylaws

EXECUTIVE COMMITTEE DRAFT 05/05/23
MODIFIED PER MAJORITY OF MASTERS 05/25/23
APPROVED BY AMERICAN INNS OF COURT FOUNDATION 08/09/23
ADOPTED BY MASTERS OF THE BENCH 09/06/23

Robert C. Rhone - Ava M. Brackett American Inn of Court

Article I General

Section 1. Purpose.

The purposes of the Robert C. Rhone - Ava M. Brackett American Inn of Court ("this Inn") are set forth in its Organizational Charter issued by the American Inns of Court Foundation. This Inn shall also be known as the Rhone-Brackett Inn of Court (RBIC).

Section 2. Principal Location.

This Inn shall be located in the city and county of Denver, Colorado, or in any county contiguous thereto.

Article II Organization

Section 1. The Officers.

The Officers of the Inn shall be a President, a Counselor (President-Elect), a Secretary, and a Treasurer. The President shall serve a two-year term, running in even numbered years, and may succeed themselves only once. The Secretary and Treasurer may succeed themselves an unlimited number of times, if a majority of the Masters of the Bench (Masters or Benchers) vote in favor of each succession. The Masters select the officers in accordance with the Organizational Charter of the Inn.

Section 2. The Executive Committee.

The Executive Committee is composed of the Officers, the Immediate Past President, the Chair of the Membership Committee, and such other members as are approved by the Masters. The duties of the Executive Committee and

its members are set forth in the Organizational Charter and as set forth herein, unless otherwise agreed upon by the Executive Committee.

Section 3. Committees.

The Executive Committee may establish standing committees from time to time from among the active members of the Inn, and from time to time may change, suspend, or discontinue standing committees. The president may establish ad hoc committees from among active members of the Inn.

Initially, the following standing committees shall be established: the Membership Committee, the Program Committee, the Social Committee, the Reporting Committee and the Liaison Committee.

Among such other duties as may be assigned by the Executive Committee, the duties of each committee shall be as follows:

Membership Committee—The Membership Committee shall solicit and review applications and make recommendations to the Executive Committee, for membership in the Inn; shall maintain records of attendance and oversee attendance in accordance with Article IV. Section 2 of these Bylaws; and, shall assign members to Pupillage groups.

Program Committee—The Program Committee shall oversee and assist with program topics.

Social Committee—The Social Committee shall be responsible for scheduling, arranging and collecting monies for approved social functions of the Inn within the parameters as set forth by the Executive Committee.

Reporting Committee—The Reporting Committee shall be responsible for the distribution of news, announcements, and other information among members of the Inn, and to the American Inns of Court Foundation; shall be responsible for submitting program reports to the American Inns of Court Foundation; and, shall prepare articles for the Benchers.

Liaison Committee—The Liaison Committee shall maintain communication with local law schools, other legal organizations, and the local community in order to advise interested persons of Inn activities.

The officers shall appoint committee members and the president shall appoint the chairs of the committees. Committee members and chairs shall serve two-year terms, or as otherwise directed by the Executive Committee.

Committees may create ad hoc sub-committees, as appropriate.

Section 4. Pupillage Groups.

The Membership Committee shall assign each active member a Pupillage Group pending approval by the President. Each Pupillage Group shall be cochaired by at least one Master appointed by the Executive Committee, and another Pupillage Group Member of differing membership classification.

Article III.

Membership.

Section 1. Active Members.

There are five classifications of members in an American Inn of Court, as defined in the bylaws of the American Inns of Court Foundation, and as set forth below:

- Masters of the Bench (Masters or Benchers) consisting of lawyers with at least 15 years of experience, judges and law professors;
- Barristers—consisting of lawyers with at least five years of experience;
- Associates—consisting of lawyers with zero to five years of experience; and,
- Pupils—consisting of law students and those studying to take the bar or waiting for results.
- Affiliated Professionals—consisting of non-lawyer members in accordance with the Operational Charter.

Membership in this American Inn of Court shall consist of dues-paying Masters, Barristers, Associates, and Pupils.

Dues must be received no later than November 25th of each calendar year for a member to be included in the official roster reported to National American Inns of Court for that particular Inn Year.

Section 2. Inactive Members.

The Executive Committee may confer Emeritus and Honorary memberships as set forth in the Organizational Charter.

Article IV

Meetings and Attendance

Section 1. Meetings.

Meetings shall be held at least six times per year at such times as the Executive Committee may determine. The Inn shall endeavor to have at least one social event per year wherein members may invite guests.

Section 2. Attendance.

This Inn is cognizant that circumstances change during the year which may impede a member's ability to attend meetings. Members are encouraged to attend at least one-half of the meetings during the year. An Officer or member of the Executive Committee may reach out to members who have missed consecutive meetings to, in a collegial manner, inquire as to attendance. In

accordance with this Inn's Organizational Charter, the Executive Committee and Membership Committee will endeavor to respect and understand our members' life circumstances, to support this Inn's atmosphere of civility and respect.

Article V

Voting and Elections.

Section 1. Masters.

With the exception of Emeritus and Honorary Masters, each Master shall be entitled to one vote on all matters that the Executive Committee submits to the Masters. A majority of voting Masters shall constitute a quorum for the transaction of business. Every act done or decision made by a majority of the Masters in attendance at a meeting shall be regarded as the act of all the Masters.

Section 2. Executive Committee.

Each member of the Executive Committee shall be entitled to one vote on all matters submitted to the Executive Committee. In the event of a tie, the President shall have the deciding vote. A majority of the members of the Committee shall constitute a quorum for the transaction of business. Every act done or decision made by a majority of the members in attendance at the meeting called for that purpose shall be regarded as the act of the entire Committee. The Executive Committee members may vote by email, telephone, or other agreed upon means, provided that a written record of each vote shall be maintained in the records of the Inn by the Secretary.

Section 3. Elections; Succession.

The nomination and election of the officers will occur in every even-numbered year during the months of April or May at a meeting of the Masters or by email vote. Selection of officers shall be in accordance with the Organizational Charter.

The succession of officers shall be as follows unless otherwise determined by a majority vote of the Masters: the Counselor (President-Elect) shall succeed to the office of President.

Section 4. Vacancies.

When a position as an officer or committee chair becomes vacant, the Executive Committee may appoint, on an interim basis, a member to fill that position until the next regularly scheduled election. The duration of a filled vacancy shall not be counted against the new officer in regard to any maximum term of service.

Article VI

Fiscal Matters

Section 1. Fiscal Year.

The fiscal year of The Rhone Brackett American Inn of Court shall be the same as the fiscal year of the American Inns of Court Foundation, which is from July 1 to June 30 of each year.

Section 2. Dues.

Dues shall be in an amount consistent with the Organizational Charter and shall be levied by the Treasurer during the month of August of each year. Failure to pay assessments and dues, or make satisfactory arrangements therefore, prior to the third meeting of the Inn year and after reasonable notice may be considered by the Executive Committee as grounds to terminate membership of the person in default.

Section 3. Expenses.

This American Inn of Court shall pay all reasonable expenses incurred by members of the Executive Committee for such things as attendance at state, regional or national events of the American Inns of Court Foundation and payment to an administrator.

Article VII

Adoption and Amendments.

Section 1. Adoption.

The Rhone Brackett American Inn of Court shall adopt these Bylaws upon approval by a majority of the Masters of this American Inn of Court and after being submitted to and approved, in writing, by the Board of Trustees of the American Inns of Court Foundation. The Masters may make valid decisions by voting by mail, facsimile, electronic mail, or other means when deemed necessary by the Executive Committee or the President.

Section 2. Amendments.

Amendments to these Bylaws may be made by a majority of the Masters of this American Inn of Court and must be submitted to and approved, in writing, by the Board of Trustees of the American Inns of Court Foundation. The Masters may make valid decisions by voting by mail, facsimile, electronic mail, or other means when deemed necessary by the Executive Committee or the President.